

Salary Survey 2011

Birmingham – Law Firm Management & Support

Receptionist/Switchboard

Year of qualification	Minimum	Average	Maximum
0 – 2 Years	£14,000	£15,000	£16,000
3 – 5 Years	£15,000	£16,000	£17,000
6 – 9 Years	£16,000	£17,000	£18,000
10 Years +	£17,000	£18,000	£20,000

Legal Secretary

Year of qualification	Minimum	Average	Maximum
0 – 2 Years	£14,000	£15,000	£16,000
3 – 5 Years	£16,000	£17,000	£18,000
6 – 9 Years	£18,000	£19,000	£20,000
10 Years +	£20,000	£22,000	£23,000

Marketing Assistant

Year of qualification	Minimum	Average	Maximum
0 – 2 Years	£15,000	£16,000	£17,000
3 – 5 Years	£18,000	£19,000	£20,000
6 – 9 Years	£20,000	£21,000	£22,000
10 Years +	£21,000	£23,000	£25,000

Personal Assistant

Year of qualification	Minimum	Average	Maximum
0 – 2 Years	£16,000	£17,000	£18,000
3 – 5 Years	£18,000	£20,000	£22,000
6 – 9 Years	£19,000	£22,000	£25,000
10 Years +	£22,000	£25,000	£30,000

HR Officer

Year of qualification	Minimum	Average	Maximum
0 – 2 Years	£18,000	£19,000	£20,000
3 – 5 Years	£20,000	£22,000	£23,000
6 – 9 Years	£23,000	£24,000	£25,000
10 Years +	£25,000	£26,000	£28,000

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